

CLIENT DUE DILIGENCE FORM | RENTAL TRANSACTION – TENANT (NATURAL PERSON)

Icon Property Group is a registered accountable institution as per the Financial Intelligence Center Act, 38 of 2001. As part of the mandatory FIC compliance, we are obligated to identify and verify all clients. The information provided will always be treated as strictly confidential and will not be used for any other purpose. Please complete the questionnaire below and submit the required supporting documentation within two business days.

Address of property pertaining to the transaction	
Type of transaction (please tick)	☐ Commercial ☐ Industrial ☐ Residential
Full name(s) and surname	
Date of birth	
Country of origin	
SA ID number. (Non-Residents must provide their passport number)	
Marriage status (Not applicable to Representatives)	☐ Unmarried ☐ Widowed ☐ Divorced ☐ Married in community of property ☐ Married out of community of property
Contact telephone number	
E-mail address	
Current residential address (Physical address. P O Box addresses are not acceptable)	
In the case of a legal entity representative, please provide the name and registration number of the entity you are representing. In the case of a natural person please provide the name and ID number of the person you are representing.	
Employment status	☐ Employed ☐ Self-employed ☐ Retired ☐ Unemployed
Name of employer and your position/ title in the company (if applicable)	
Are you a registered tax payer? If 'yes', please state in which country and your Income Tax number.	

Do you hold a position, or is a family member or close associate of anyone who holds a position in any of the following listed positions/ designations? If 'YES', please stipulate who holds the position, the position/ designation and with which organization/ department / government.	☐ Head of government ☐ Executive of a ruling party ☐ Influential functionary in government ☐ Member of an official royal family ☐ Senior ranking officer/ official/ influential official/ functionary in the national defence force ☐ Senior official/ influential representative of a religious organisation ☐ Senior official in the municipality ☐ Cabinet minister ☐ Senior judge
Were you born or are you a citizen in any of the following countries?	Afghanistan, Angola, Barbados, Burkina Faso, The Cayman Islands, Democratic Republic of the Congo, Gibraltar, Haiti, Jamaica, Jordan, Mali, Mozambique, Nigeria, Panama, Philippines, Senegal, South Sudan, Syria, Tanzania, Turkiye, Uganda, United Arab Emirates, Yemen. <i>(This list may be updated from time to time)</i> ☐ Yes ☐ No If 'yes', please stipulate which country
Do you reside in any of the countries listed above?	☐ Yes ☐ No If 'yes', please stipulate which country
Do you have a registered address in any of these countries listed above?	☐ Yes ☐ No If 'yes', please stipulate which country
Do you travel to any of these countries more than once a year?	☐ Yes ☐ No If 'yes', please stipulate which country
Do you conduct business in any of the countries listed above?	☐ Yes ☐ No If 'yes', please stipulate which country
Please stipulate the reason for of the lease of the property	☐ Primary residence ☐ Business premises ☐ Other _____ ☐ Investment property to lease ☐ Property development
By which means will the lease of the property be financed?	

Please provide Icon Property Group with the following documentation for verification purposes:

- ☐ Green barcoded ID, ID smart card, or valid SA passport

☐ Proof of residential address

☐ Marriage certificate, if married / Divorce decree if applicable

☐ Proof of SARS/ tax registration

☐ Required proof of income/ finance as requested by the property practitioner (bank statements must be bank stamped)

Icon Property Group reserves the right to request additional documentation for identification and verification purposes, in line with the South African anti-money laundering legislation. The institution may under no circumstances commence a business relationship with any client who insists on remaining anonymous, or provides a false or fictitious name or details for verification.

DECLARATION

I, _____, declare that the information provided by myself and contained in this document is true and correct. I understand that should any of the information contained herein, including supporting documentation, be false, I shall be liable under South African legislation and may face penalties / prosecution.

Signature: _____

Date: _____

For Icon Property Group: _____

Date: _____