



SELLERS FICA

- ☐ SELLERS I.D COPY (BACK AND FRONT)
- ☐ PROOF OF ADDRESS (RATES ACCOUNT STATEMENT)
- ☐ MARRIAGE CERTIFICATE (IF APPLICABLE)
- ☐ DEATH CERTIFICATE (IF APPLICABLE)
- ☐ DECEASED ID COPY (IF APPLICABLE)
- ☐ SELLERS TAX NUMBER (BACK AND FRONT)
- ☐ LETTER OF EXECUTOR-SHIP (IF ESTATE LATE)
- ☐ PROOF OF BANKING DETAILS
- ☐ COPY, ORIGINAL TITLE DEED (IF APPLICABLE)
- ☐ LATEST BOND STATEMENT + 90 DAY BOND NOTICE REFERENCE NUMBER & (IF APPLICABLE)
- ☐ COPY OF BUILDING PLANS
- ☐ CLIENT DUE DILIGENCE FORM
- ☐ CLIENT RISK ASSESSMENT FORM
- ☐ MANDATORY DISCLOSURE FORM
- ☐ INTERNAL RATING CRA FORM